

Sacramento-Yolo  
MOSQUITO & VECTOR  
CONTROL DISTRICT

JANUARY 21, 2025

BOARD OF TRUSTEES

BOARD PACKET

10:00 A.M.

8631 BOND ROAD  
ELK GROVE, CA 95624

**SACRAMENTO/YOLO MOSQUITO  
& VECTOR CONTROL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

8631 Bond Road  
Elk Grove, CA 95624

**AGENDA  
January 21, 2025  
10:00 AM**

*In compliance with the Americans with Disability Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 685-1022 or (916) 685-5464 (fax). Requests must be made as early as possible, and at least one-full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the SYMVCD Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 8631 Bond Road, Elk Grove, Ca 95624. The documents will also be available on the agency's website at [www.fightthebite.net](http://www.fightthebite.net).*

*IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION: The District currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.*

*Zoom link and call in numbers are available at the meeting registration link on our website at <https://www.fightthebite.net/about/about-the-board/>*

**CALL TO ORDER:**

- **Roll Call**
- **Pledge of Allegiance**

1. **Board Consideration and Approval of District Officers for President, Vice President, and Secretary, and Delegating the Manager to Perform the Responsibilities of the Secretary**
2. **Items for Approval by General Consent:**
  - a. **Minutes of the December 17, 2024 Board of Trustees Meeting**
  - b. **Expenditures for December 2024**
  - c. **Board Review and Consideration of District Annual Safety Committee Report**
3. **Opportunity for Public Comment**

*This item is reserved for members of the public who wish to speak on items not on the agenda*

4. **Reports to the Board**
  - **Manager's Report**
  - **Oral Reports from District Departments**
    - **Field Supervisor South Sacramento**
    - **Field Supervisor North Yolo**
  - **Written Reports from District Departments**
    - **Lab/Surveillance**
    - **Ecological Management**
    - **Biological Control**
    - **Larval and Adult Control**
    - **Public Outreach**
  
5. **Closed Session-Public Employee Performance Evaluation (Gov. Code § 54957): Manager**
  
6. **Board/Staff Reports and Requests**
  
7. **Adjournment**

# **Sacramento-Yolo Mosquito and Vector Control District**

## **January 21, 2025 Board Meeting**

### **1. Board Consideration and Approval of District Officers for President, Vice President, and Secretary and Delegating the Manager to Perform Responsibilities of the Secretary**

#### **Staff Report:**

The following is an excerpt from existing law:

*2027. (a) At the first meeting of the initial board of trustees of a newly formed district, and in the case of an existing district at the first meeting in January every year or every other year, the board of trustees shall elect its officers.*

*(b) The officers of a board of trustees are a president and a secretary. The president shall be a trustee. The secretary may be either a trustee or a district employee. A board of trustees may create additional officers and elect members to those positions. No trustee shall hold more than one office.*

In addition, the Board passed Resolution 1-19-10B (enclosed) that defines the Rules and Proceedings for District Board meetings.

Pursuant to Resolution 1-19-10B, the current officers of the Board are President, Vice President, and Secretary. The Board may delegate the authority to perform the responsibilities of the Secretary to the Manager.

#### **2024 Officers**

**President – Sean Denny**

**Vice President – Charles Duty**

**Secretary – Janell Darroch**

#### **Recommendation:**

**Pleasure of the Board**

# **Sacramento-Yolo Mosquito and Vector Control District**

## **January 21, 2025 Board Meeting**

### **2. Items for Approval by General Consent:**

- a. Minutes of the December 19, 2024 Board of Trustees Meeting;
- b. Expenditures for December 2024
- c. Board Review and Consideration of District Annual Safety Committee Report

### **Recommendation:**

**Approve the Items by General Consent**

## MINUTES OF THE DECEMBER 17, 2024 MEETING OF THE BOARD OF TRUSTEES OF THE SACRAMENTO- YOLO MOSQUITO & VECTOR CONTROL DISTRICT

**Location:** Virtual Meeting via Zoom / In Person @ 8631 Bond Rd, Elk Grove, California

**Time:** 10:00 a.m.

**Call to Order:** The meeting was called to order by Board President Sean Denny at 10:00 a.m.

**Trustees Present:**

Sean Denny	President	Woodland
Janell Darroch	Secretary	West Sacramento
Lyn Hawkins		Elk Grove
William Reisen		Yolo County
Jayna Karpinski-Costa		Citrus Heights
Raymond LaTorre		Sacramento
Robert McGarvey		Rancho Cordova
Staci Gardiner		Isleton
Marcia Mooney		Galt
Chris Barker		Davis
Craig Burnett		Folsom
<b>Absent</b>		
Charles Duty	Vice President	Sacramento County
Gar House		Winters

\*Appeared Remotely

**Staff Present:**

Gary Goodman	Manager
Jennifer Buckman	Legal Counsel
Tony Hedley	Assistant Manager
Steve Ramos	Assistant Manager
Lisa Pelletier	Administrative Manager
Dan Fisher	IT Administrator
Sarah Wheeler	Lab Director
Ken Harris	Fisheries Supervisor
Ruben Rosas	GIS Coordinator
Mario Novelo-Canto	Research Biologist
Debbie Dritz	Vector Ecologist
Kara Kelley	Microbiologist
Robert Fowler	Shop Supervisor
Ryan Wagner	Catch Basin Supervisor
Will Hayes	South Yolo County Supervisor
Dave Smith	Urban Operations Supervisor
Richard Speakman	North Sacramento County Supervisor

\*Appeared Remotely

**Others Present:**

N/A		
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**Roll Call**

This meeting was both in person and by video teleconference. Attendance was taken by Roll Call.

**Pledge of Allegiance**

*All phones and electronic devices are requested to be silenced during the Pledge of Allegiance and for the duration of the meeting.*

**1. Items for Approval by General Consent**

On a motion by Trustee Craig Burnett and seconded by Trustee Raymond LaTorre, the Board voted to approve the General Consent Items. The vote was taken by voice vote and the motion passed unanimously.

- a. Minutes of the October 15, 2024 Board of Trustees Meeting
- b. Expenditures for October 2024
- c. Expenditures for November 2024
- d. Board Consideration to Increase the Fixed Asset Inventory Reporting Limit to \$5,000.00
- e. Board Consideration to Surplus District Property
- f. Quarterly Investment Report for Period Ending September 30, 2024

**2. Opportunity for Public Comment**

*This item is reserved for members of the public who wish to speak on items not on the agenda. None*

**3. Reports to the Board**

**Manager's Report:**

The Manager briefly discussed the upcoming MVCAC in January and invited Trustees to attend. He noted that the District is preparing for the FY 23-24 audit in January with the goal of smooth and fast completion. Finally, he mentioned that the Enterprise leased vehicles are beginning to arrive at the District with more on the way in January.

**Reports from District Departments:** Written reports were provided in the Board packet from the following departments:

- Lab/Surveillance
- Ecological Management
- Biological Control
- Larval and Adult Control
- Public Outreach

Oral reports were given by the following departments:

- Administration
- Geographic Information Systems
- Information Technology
- Vector Ecologist
- Research Biologist
- Microbiologist
- Shop Supervisor
- Field Supervisor South Yolo
- Field Supervisor North Sacramento
- Field Supervisor Catch Basin
- Field Supervisor Urban Operations

#### **4. Board/Staff Reports and Requests / General Discussion**

General Discussion items included an announcement that the District will welcome a new Trustee representing the City of Woodland and the Board was invited to stay for the District's annual holiday party.

#### **6. ADJOURNMENT**

The meeting was adjourned at 11:35 a.m.

I certify that the above minutes substantially reflect the general business and actions taken by the Board of Trustees at the December 17, 2024, meeting.

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Lisa Pelletier, Administrative Manager

Approved as written and/or corrected by the Board of Trustees at the January 21, 2024, meeting.

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Janell Darroch, Board Secretary



## Sacramento-Yolo Mosquito and Vector Control District

01/14/25

## Check Register

Accrual Basis

December 2024

Num	Date	Name	Credit	Type
<b>Dec 24</b>				
59106	12/03/2024	Barnes Welding	445.32	Bill Pmt -Check
59107	12/03/2024	Buckmaster Office Solutions	78.26	Bill Pmt -Check
59108	12/03/2024	Cleanit Maintenance Systems LLC	2,995.00	Bill Pmt -Check
59109	12/03/2024	Elk Grove Water District	564.39	Bill Pmt -Check
59110	12/03/2024	Governance Sciences Group, Inc.	12,000.00	Bill Pmt -Check
59111	12/03/2024	Hippensteel Group	2,362.50	Bill Pmt -Check
59112	12/03/2024	Kingsley Bogard, LLP	640.00	Bill Pmt -Check
59113	12/03/2024	PG & E	1,546.80	Bill Pmt -Check
59114	12/03/2024	Pitney Bowes Global Financial Services LL	262.03	Bill Pmt -Check
59115	12/03/2024	Red Shoe Productions	5,400.00	Bill Pmt -Check
59116	12/03/2024	Republic Services #922	356.16	Bill Pmt -Check
59117	12/03/2024	SMUD	3,583.31	Bill Pmt -Check
59118	12/03/2024	Stericycle, Inc.	93.44	Bill Pmt -Check
59119	12/03/2024	Verizon Wireless	2,698.23	Bill Pmt -Check
59120	12/04/2024	Advance Auto Parts	50.46	Bill Pmt -Check
59121	12/04/2024	Airgas USA, LLC	96.22	Bill Pmt -Check
59122	12/04/2024	AutoZone, Inc.	344.05	Bill Pmt -Check
59123	12/04/2024	Clarke Mosquito Control Products Inc	5,598.45	Bill Pmt -Check
59124	12/04/2024	Ferrellgas	34.02	Bill Pmt -Check
59125	12/04/2024	Flip Spaces Design Labs, Inc.	10,000.00	Bill Pmt -Check
59126	12/04/2024	City of Woodland	849.44	Bill Pmt -Check
59127	12/04/2024	Hunt & Sons Inc	2,779.46	Bill Pmt -Check
59128	12/04/2024	Kimball Midwest	1,532.41	Bill Pmt -Check
59129	12/04/2024	O'Reilly Automotive, Inc.	63.83	Bill Pmt -Check
59130	12/04/2024	Omni Bag Inc.	13,218.56	Bill Pmt -Check
59131	12/04/2024	T-Mobile	492.24	Bill Pmt -Check
59132	12/04/2024	Target Specialty Products	21,991.85	Bill Pmt -Check
59133	12/04/2024	Utonomy, Inc.	1,640.00	Bill Pmt -Check
59134	12/04/2024	Vector Disease Control International	54,191.74	Bill Pmt -Check
59135	12/04/2024	Barnes Welding	102.48	Bill Pmt -Check
59136	12/04/2024	Cintas Corporation	6,898.33	Bill Pmt -Check
59137	12/04/2024	Consolidated Communications	2,458.27	Bill Pmt -Check
59138	12/04/2024	Luken Benjamin & Associates, LLC	1,875.00	Bill Pmt -Check
59139	12/04/2024	Red Shoe Productions	5,400.00	Bill Pmt -Check
59140	12/04/2024	Stericycle, Inc.	125.78	Bill Pmt -Check
59141	12/04/2024	T-Mobile	1,951.86	Bill Pmt -Check
59142	12/05/2024	Airgas USA, LLC	91.22	Bill Pmt -Check
59143	12/05/2024	Elk Grove Lock and Safe Company	576.34	Bill Pmt -Check
59144	12/05/2024	Mike & Son's Truck Repair, Inc.	505.88	Bill Pmt -Check
59145	12/05/2024	Target Specialty Products	30,526.13	Bill Pmt -Check
59146	12/05/2024	US Bank	51,663.35	Bill Pmt -Check
59148	12/16/2024	Western Health Advantage	1,395.62	Bill Pmt -Check
59149	12/16/2024	Western Health Advantage	10,326.64	Bill Pmt -Check
59150	12/16/2024	Sutter Health Plus	15,819.23	Bill Pmt -Check
59151	12/16/2024	Alhambra & Sierra Springs	90.43	Bill Pmt -Check
59152	12/16/2024	All Star Rents	8,150.48	Bill Pmt -Check
59153	12/16/2024	Azelis - Adapco Inc	18,774.60	Bill Pmt -Check
59154	12/16/2024	Barnes Welding	426.85	Bill Pmt -Check
59155	12/16/2024	Buckmaster Office Solutions	97.07	Bill Pmt -Check
59156	12/16/2024	Delia Guizado Catering	1,900.00	Bill Pmt -Check
59157	12/16/2024	GreatAmerica Financial Services	376.28	Bill Pmt -Check
59158	12/16/2024	PG & E	303.07	Bill Pmt -Check
59159	12/16/2024	Postres Andrea	400.00	Bill Pmt -Check
59160	12/16/2024	Valley Fire & Security	69.50	Bill Pmt -Check
59161	12/16/2024	Waste Management C & R, Inc.	224.09	Bill Pmt -Check
59162	12/16/2024	Yolo County Environmental Health	1,429.00	Bill Pmt -Check
59163	12/18/2024	BKS Law Firm, PC	176.50	Bill Pmt -Check
59164	12/18/2024	Hunt & Sons Inc	127.55	Bill Pmt -Check
59165	12/18/2024	Kimball Midwest	112.56	Bill Pmt -Check
59166	12/18/2024	Kingsley Bogard, LLP	120.00	Bill Pmt -Check
59167	12/18/2024	Sacramento County Utilities	1,070.37	Bill Pmt -Check
59168	12/18/2024	Spark Creative Design	1,092.69	Bill Pmt -Check
59169	12/18/2024	Kaiser Foundation Health Plan	61,344.54	Bill Pmt -Check
59170	12/20/2024	ArcSource	1,353.40	Bill Pmt -Check
59171	12/20/2024	Barnes Welding	545.16	Bill Pmt -Check
59172	12/20/2024	PG & E	2,394.67	Bill Pmt -Check

12:16 PM

# Sacramento-Yolo Mosquito and Vector Control District

01/14/25

## Check Register

Accrual Basis

December 2024

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Credit</u>	<u>Type</u>
59173	12/20/2024	Safety Kleen Systems, Inc.	1,012.15	Bill Pmt -Check
59174	12/20/2024	CA Department of Motor Vehicles	27.00	Check
<b>Dec 24</b>			<b><u>377,242.26</u></b>	

**Sacramento-Yolo Mosquito and Vector Control District**  
**STATEMENT OF OPERATION**  
July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget
Ordinary Income/Expense			
Income	256,376.71	20,718,525.00	-20,462,148.29
<b>Gross Profit</b>	<b>256,376.71</b>	<b>20,718,525.00</b>	<b>-20,462,148.29</b>
Expense			
5000 · SALARIES/BENEFITS/WC	10,131,891.27	12,519,219.00	-2,387,327.73
5200 · OPERATIONAL			
5210 · LIABILITY INSURANCE	287,859.18	304,493.00	-16,633.82
5250 · AUDITING/FISCAL	0.00	25,000.00	-25,000.00
5270 · COMMUNICATIONS	48,422.50	100,000.00	-51,577.50
5310 · PUBLIC INFORMATION	251,890.98	700,000.00	-448,109.02
5340 · STRUCTURE & GROUNDS	39,004.84	150,000.00	-110,995.16
5370 · MEMBER/TRAINING	73,923.26	167,500.00	-93,576.74
5390 · DISTRICT OFFICE EXPENSES	9,976.83	25,000.00	-15,023.17
5430 · PROFESSIONAL SERVICES	145,199.36	341,000.00	-195,800.64
5440 · MATERIALS & SUPPLIES	9,196.55	16,000.00	-6,803.45
5450 · RENTS & LEASES	4,596.45	712,000.00	-707,403.55
5470 · SAFETY PROGRAM	1,315.78	5,000.00	-3,684.22
5480 · UTILITIES	61,998.85	125,000.00	-63,001.15
6120 · AIRCRAFT SERVICES	643,364.30	1,179,000.00	-535,635.70
6140 · ECOLOGICAL MANAGEMENT	2,963.58	23,000.00	-20,036.42
6160 · MICROBIAL	690,045.12	1,200,000.00	-509,954.88
6170 · BIORATIONALS	960,742.29	1,200,000.00	-239,257.71
6180 · INSECTICIDES	721,105.68	900,000.00	-178,894.32
6220 · FISHERIES	30,035.49	35,000.00	-4,964.51
6280 · GEOGRAPHIC INFO SYSTE...	2,910.00	9,000.00	-6,090.00
6320 · INFORMATION TECHNOLOGY	147,055.22	130,000.00	17,055.22
6350 · CONTROL OPERATIONS	17,943.36	55,000.00	-37,056.64
6370 · SHOP DEPT	64,565.46	159,500.00	-94,934.54
6420 · LAB SERVICES	109,591.46	204,000.00	-94,408.54
6450 · GAS & PETROLEUM	103,680.10	210,000.00	-106,319.90
<b>Total 5200 · OPERATIONAL</b>	<b>4,427,386.64</b>	<b>7,975,493.00</b>	<b>-3,548,106.36</b>
66000 · Payroll Expenses	1,945.70		
<b>Total Expense</b>	<b>14,561,223.61</b>	<b>20,494,712.00</b>	<b>-5,933,488.39</b>
<b>Net Ordinary Income</b>	<b>-14,304,846.90</b>	<b>223,813.00</b>	<b>-14,528,659.90</b>

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	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
67001 · GASB 31 Fair Market Value	5,204.00		
<b>Total Other Income</b>	5,204.00		
<b>Other Expense</b>	171,954.66	755,000.00	-583,045.34
<b>Net Other Income</b>	-166,750.66	-755,000.00	588,249.34
<b>Net Income</b>	<b>-14,471,597.56</b>	<b>-531,187.00</b>	<b>-13,940,410.56</b>

# Sacramento-Yolo Mosquito & Vector Control District Annual Safety Report 2024

## Committee Members for the Year 2024

Haley Unmacht	Laboratory
Catalina Garcia	Administration
Alex Cherney	North Sacramento
Jonas Leuluai	South Sacramento
Kylie Letamendi	Yolo County
Yeng Chang	Catch Basin Crew
Dave Zepf	Urban Crew
Callahan Weiland	Fisheries
Ben Weisenberg	Shop
Steve Ramos	Safety Officer
Tony Hedley	Safety Officer

## EXECUTIVE SUMMARY

The mission of the District Safety Program is to provide a forum for employees to voice their concerns regarding safety issues. This is accomplished through monthly meetings of the Safety Committee and subsequent discussions among District employees regarding topics and issues brought up in the meetings. The Committee is made up of representatives from each of the District's departments. The meetings are usually held the second Tuesday of each month. The agenda includes a review of safety suggestions, accidents, and analyses of facility or job inspections. The District's Safety Manual is reviewed, in its entirety, by District management once every three years. The Safety Manual is also sent to Sedgwick Risk Services for review and recommendations pursuant to this three-year interval, as these reviews are critical in the process of keeping our employees current with updates and changes to safety regulations. Safety is a primary concern of the District and the Committee helps to facilitate and enhance the Safety Program, and employees are trained annually on the Safety Program elements.

The District experienced 16 accidents in 2024, which is at the 5-year running average of 20.2 accidents per year. The District experienced an increase in the number of safety suggestions in 2024 compared to 2023 (twelve suggestions in 2024 versus five suggestions in 2023). As we move into 2025, the District and Safety Committee will make continued efforts to educate its employees on the importance of safety in the workplace, with a goal of increasing employment engagement.

The table below summarizes the general statistics of the Safety Committee Program.

	2024	2023	2022	2021	2020	5 YR AVG
Safety Suggestions	16	5	2	4	14	8.2
Accidents	16	21	17	21	26	20.2

The goals of the Safety Committee for the 2025 calendar year include:

- Continue to review and update the Safety Manual.
- A reduction in the number of workplace accidents compared to 2024.
- District-wide promotion of the Safety Program.
- Increasing Safety Suggestions through employee engagement and input during Safety Committee updates by Safety Committee members.

## SAFETY PROGRAM OVERVIEW

The following is a review of District Safety Program elements. The complete Safety Program element can be reviewed in the District Safety Manuals.

### **Hazard Evaluation and Code of Safe Practices**

The District has identified work functions and equipment that could pose a safety hazard to employees. These items are listed in the Safety Manual along with mitigating measures to prevent accidents. The functions are updated regularly as new equipment or tasks are added. All new employees are trained on these items at the time of hire as well as reviewed on a regular basis, as needed, and/or annually.

### **Task Training**

District employees are required to be task-trained on all work activities to which they will be assigned. Review training is provided on an as-needed basis. Training is provided by a District supervisor or another employee competent with the task and assigned to do the training by the supervisor. Examples of these tasks include: source inspection, pesticide application, sprayer functionality, chainsaw use and vehicle use.

### **Equipment/Tool Review**

Each supervisor is responsible for equipment and tools within a particular building at each facility (Sacramento and Woodland). Supervisors provide an annual safety review of all the equipment and power tools that are used by employees as refresher training and continually assess their assigned building for safety hazards.

### **Hearing Conservation**

Supervisors take annual decibel readings of equipment located in their assigned buildings and document all equipment that exceeds 80 decibels. Employees are trained annually on the effects of long-term hearing damage and are required to use ear protection when using this

equipment, pursuant to the training.

### **Fire Safety**

Employees are trained on (1) identifying ways to reduce conditions that could result in a workplace fire and (2) how to respond in the event of a workplace fire. New employees are trained on the use of fire extinguishers and evacuation routes at the time of hire. Evacuation routes are posted and reviewed by employees on an annual basis.

### **Heat Illness**

The District uses OSHA training materials to inform employees of the signs and symptoms of heat illness as well as the personal/environmental factors that contribute to heat illness. Training and reminders are provided three times per year and/or as needed during the season.

### **Bi-Weekly Tailgates**

Supervisors review pertinent safety topics with employees in informal training sessions every two weeks. Safety topics include driving, personal safety, heat illness, dog bite avoidance and PPE use.

### **Driver Training**

Driver's training is provided to employees on an annual basis. Formal training fluctuates between virtual and in-person (classroom and behind the wheel) instruction on alternate years.

### **Pesticide Safety**

Pesticide training is required on an annual basis each spring. Employees are trained on the safe use and toxicological profile of every product used by the District. Along with the annual training, pesticide safety training is reinforced during tailgate sessions, equipment reviews and initial task training to emphasize its importance.

## **SAFETY TRAINING TOOLS UTILIZED BY THE DISTRICT**

The District utilizes an assortment of training platforms for employees, including outsourced professionals, webinars, DVDs/videos and online classes. The following is a summary of the formats used in recent years.

### **Professional Safety Trainers**

First Aid and CPR training was performed in the first half 2024. This was performed by our representative from Valent Biosciences who is a certified American Red Cross trainer. The Red Cross moved its classroom training to an on-line module which was followed up with a hands-on component conducted in small groups to maintain social distance guidelines.

### **Pesticide Industry**

Representatives of Sacramento County Agricultural Commissioner’s Office, Valent Biosciences, Central Life Sciences, Adapco, Clarke Mosquito Control, Univar and Target Specialty Products have provided pesticide use and safety training to staff.

**Webinar**

District supervisors and employees have participated in various webinar training sessions over the years.

**DVDs / Videos and Online Courses**

The District maintains an in-house library of training media and access to an online library of streaming videos to be used to satisfy safety training requirements. Supervisors have staff watch an assortment of films annually to supplement verbal training.

## ACCIDENTS / INJURIES 2024

As noted above, there were 16 reported accidents/incidents throughout the District in 2024. This represents an overall decrease from last year. The table below summarizes the breakdown of reported accidents/incidents over the years:

	2024	2023	2022	2021	2020	2019
District Vehicles	13	6	14	13	16	11
Cuts and Abrasions	0	5	0	0	2	3
Strains and Irritations	1	4	1	7	3	2
Pesticide Spills	0	2	0	0	1	3
Other	2	4	2	1	4	2
Total	16	21	17	21	26	21

In 2024, the level of vehicle accidents saw a decrease compared to 2023. The Safety Committee will continue to promote paying attention and being a cautious defensive driver in District vehicles. Personal injuries in 2024 (cuts, abrasions, strains, and irritations) decreased to 1 occurrence from 4 the previous year. The Safety Committee will continue to remind staff to ask for training on unfamiliar equipment and to ask for help when needed. The Safety Committee will continue to stress the importance of workplace safety and will look for ways to promote the Safety Program for 2025.



# HAZARD EVALUATIONS & AUTHORIZATION LISTS

There are multiple sections in the Safety Manual. Of these sections, four are reviewed annually, on a rotating basis. The specific areas of the Safety Manual that were reviewed by employees in 2024 were:

- Fire Prevention Program and Job Safety Class Hazard Evaluation & Code of Safe Practices
- Vehicle Safety Program and the Vehicle Hazard Evaluation & Code of Safe Practices
- Training Program
- Safety & Protective Equipment

Each department reviews a section of the Safety Manual each quarter and submits suggestions for changes to the Safety Committee. This allows each of the sections of the Safety Manual to be reviewed by all staff once every three years.

This is a great training tool for staff to be reminded of the purpose of the Safety Manual and to get clarification of any issues.

# JOB SAFETY CLASS INSPECTIONS 2024

The job safety class inspections are opportunities for the individual departments to discuss the hazards of their particular job classifications with their employees. The supervisor will identify the different components of the job as outlined in the inspection form and solicit input from their employees for changes/modifications to the job safety class. This exercise is an opportunity to formalize reminders to all employees about the potential safety hazards that they face during the execution of their work.

## **Job Safety Class Inspection Completion Schedule for 2024**

<u>DEPARTMENT</u>	<u>COMPLETED</u>
Administration	May & December
Control Operations - North Sacramento	Feb & December
Control Operations - South Sacramento	Feb & December
Control Operations - Catch Basin	Feb & December
Control Operations – Woodland	Feb & December
Control Operations - Aedes	Feb & December
Ecological Management	March & December
Laboratory	May & December
Vehicle	March & December
Fisheries	March & December

# FACILITY INSPECTIONS 2024

Facility inspections are scheduled twice a year and include two members of the Safety Committee performing a walkthrough of each building within the District facilities. The two members will identify compliance or areas of improvement. The supervisor in charge of that particular building will then rectify anything identified by the inspection and report back to the Safety Committee.

The following table summarizes the inspections completed in 2024.

<u>FACILITY</u>	<u>COMPLETED</u>	<u>2024 SAFETY RATING</u>
Administration	May	100%
	December	100%
Fisheries	February	100%
	December	100%
Laboratory	May	100%
	December	93%
Mechanic Shop	May	100%
	December	100%
Old Shop	May	100%
	December	100%
Pesticide Storage	February	100%
	December	98%
Pole Barn	May	100%
	December	100%
Woodland	May	100%
	November	100%

# SAFETY SUGGESTIONS FOR 2024

In 2024, the District received a total of sixteen (16) suggestions, compared to five (5) suggestions in 2023. The Safety Committee and Management continue to encourage employees to make suggestions, either written or verbally, to Safety Committee members. District wide promotion of the Safety Program and its incentives will continue to be a goal for 2025.

## SAFETY INCENTIVE AWARDS PROGRAM

The District's goal is to maintain a safe work environment with the expectation that all District employees are to be safety conscious' employees are, therefore, encouraged to contribute to a safe working environment.

Each calendar year, the District will draw safety teams at random using all regular full-time employees. One point will be awarded to each team member at the end of each quarter, assuming that the team has qualified. A qualifying team consists of all members having followed safety policies for the quarter. A point may not be awarded to the team members for the quarter if one or more of the team members have violated a safety policy resulting in an accident or near miss. The District Safety Committee reviews all accident reports to make the determination whether points shall or shall not be awarded to the team. Individual employees may also acquire points by submitting qualifying safety suggestions or by serving on the District Safety Committee (points will be awarded at the completion of the term served). Each employee may accrue a maximum of 10 points. When 10 points are accumulated by any employee, no additional points may be added to that employee's total. Points may be redeemed for gift cards from an assortment of retail outlets after the end of each quarter.

## WORKERS COMPENSATION COSTS

The District will be reporting the annual loss run and financial activity for 2024 as well as comparing to previous year's numbers as soon as the data is available from our Workers Compensation provider.

# **Sacramento-Yolo Mosquito and Vector Control District**

## **January 21, 2025 Board Meeting**

### **4. Reports to the Board**

- a. Manager's Report**
- b. Oral Reports from District Departments**
- c. Written Reports from District Departments**

#### **a. Manager's Report**

The upcoming MVCAC annual conference is scheduled for next week in Oakland and staff are preparing their presentations.

The District will be advertising for seasonal positions in the next month or so with the hopes of having additional help in April before the season starts.

Front office staff are working with our bookkeeper and audit consultant to finalize the information needed to finish the FY23-24 audit quickly. Our auditors will be onsite this month to begin their work and we are hopeful for a quick return.

Front office staff are also implementing the new NEOGOV software for payroll and HR documentation.

#### **b. Oral Reports from District Departments**

- **Control Supervisors –Demetri Dokos-South Sacramento County and Brett Day-North Yolo County**

#### **c. Written Reports from District Departments**

- **Lab/Surveillance (Sarah Wheeler)**
- **Ecological Management (Kevin Combo)**
- **Biological Control (Ken Harris)**
- **Larval and Adult Control (Marty Scholl)**
- **Public Outreach (Luz Maria Robles)**

January 2025 Board Meeting

**Demetri Dokos, South Sacramento Field Supervisor:**

The South Sacramento Crew consists of eight (8) full time technicians and two (2) seasonal technicians in 2024. Swimming pool mailers were sent out in April to 82 residents of Elk Grove that had unmaintained swimming pools. South Sacramento zones experienced a decrease in West Nile Virus (WNV) activity in 2024 when compared to the 2023 season. South Sacramento Technicians responded to 12 WNV positive mosquito pools, 7 WNV positive dead birds and 1 WNV positive chickens from the Isleton flock with radius work and Ultra Low Volume adulticide treatments. South Sacramento also received one (1) travel related Dengue case which was responded to by our Urban Operations crew. Technicians inspected 24,595 possible mosquito breeding sites and performed 2,924 treatments of those sites. Technicians responded to 545 service requests; 360 were mosquito related service requests, 147 for mosquitofish plants and 38 service requests for yellowjacket or paper wasp control. The South Sacramento rice numbers were 817 acres for the 2024 season (561 acres of organic rice and 256 acres of conventional rice). The South Sacramento yellow jacket program set and monitored traps in the eucalyptus grove near Herald, East of Locke and in the farm area of Bufferlands off Dwight Rd in Elk Grove to monitor yellow jacket populations in those areas.

**Brett Day, North Yolo Field Supervisor:**

The 2024 year started off with vector solutions training, yard and building maintenance, cleanup and calibration of technician vehicles, WSP (water soluble packet) production for our catch basin program, and first aid/cpr training for the North Yolo Crew. North Yolo technicians began inspecting and treating sources early in March. For the 2024 season 15,350 sources were inspected with 635 treatments conducted. Throughout the late spring and summer months 15,600 acres of rice were monitored with 41,600 acres of conventional and 2,300 acres of organic rice turned in for treatment. North Yolo technicians also monitored 5,400 acres of rice in the Conaway and West of Woodland areas that were in an auto retreat weekly rotation which ran from July through September. North Yolo technicians responded to 187 service requests (down from over 300 in 2023). During the 2024 season North Yolo responded to 35 West Nile positive mosquito pools with the first one on June 26th in Dunnigan. North Yolo also responded to 3 human cases, 2 wild birds, and 4 sentinel chicken cases for West Nile. In response to the West Nile positives North Yolo technicians conducted 25 Ultra Low Volume fogging Missions in various areas throughout the county with a total of 23,211 acres treated. For the 2024 season North Yolo technicians turned in a little over 1,400 acres of wetland ponds for treatment.

January 2025 Board Meeting

**Sarah Wheeler – Laboratory**

Weekly mosquito abundance surveillance continues, but trap counts remain low. Tick surveillance began in November along trails in Sacramento and Yolo Counties. In December, *Borrelia burgdorferi* was detected in *Ixodes pacificus* at 6 out of 15 tick collection locations in Sacramento (Mississippi Bar, Nimbus Overlook, Upper Sunrise, Willow Creek, Black Miner's Bar, and Snipes Pershing Park) and none of the six-collection location is Yolo County.

**Kevin Combo - Ecological Management**

Ecological Management staff continue to work on two separate projects in Sacramento County. The Vandermeale Ranch is a mosquito breeding site is a 2.38 ac. natural riparian area owned by the Vandermeale family and is adjacent to Georgiana Slough and is in close proximity to the City of Isleton. This site collects water from winter effluent and seepage from the slough and produces a moderate number of *Cs. incidens sp.* in the spring and *Cx. tarsalis* into early summer until the water evaporates. The Coupe Dairy Project consists of a dairy holding pond located on the outskirts of Galt. Multiple irrigation drains from adjacent alfalfa fields drain a mixture of manure water (slurry) and fresh water into the holding pond creating a significant mosquito breeding site. The pond is overgrown with Himalayan blackberries, poison oak, downed trees, and deadfall making access for District staff difficult to inspect/treat and reduces the effectiveness of residual treatments.

**Ken Harris - Fisheries**

In December, the Fisheries Department continued work on several projects. A test build of an outdoor air-lift biofiltration system is ongoing and has promising results. This build will filter the water in our outside tanks with air already supplied by our central blower. This will circulate and aerate water simultaneously, eliminating the need for electric water pumps outside the building.

Additionally, the Fisheries Department continued installing exclusion fencing around the district's first two netted ponds. Technicians also installed fence caps on the remaining gates around existing ponds, preventing nets from getting caught when entering and exiting ponds. The department also built a new goat and sheep feeder to supplement them during winter when weeds and grasses are less abundant.

**Marty Scholl – Program Coordinator**

Control staff completed tree trimming around both District offices through December including using a rented lift to trim trees around the Bond Rd facility. Staff continues to help the Catch Basin crew by making water soluble packets for use in the season, cleaning out old trucks to be sold, prepping new trucks for the season, cleaning and repairing spray equipment and performing off-site brush clearing projects around known mosquito breeding sources. A small number of service requests were visited and will continue to be monitored throughout the winter months.

**2024 Aerial Treatment Summaries:**

**Farm Air Flying Services:**

Acres Treated = 126,024

**Leading Edge Aerial Technologies (Drone Services)**

Acres Treated 3,280

**VDCI Adulticide Summary Year Ending 2024:**

Contract Acres (our portion out of 1,000,000 total) = 530,000

Acres used = 537,987

Acres over contract = (7,987)

**Additional District Contract Acres:**

San Joaquin County MVCD used 156,064 acres of their 190,000 acre contract commitment.

Placer MVCD used 94,744 acres of their 100,000 acre commitment.

Turlock MAD used 180,0221 acres of their 180,000 acre commitment.

Merced MAD used 84,116 acres of their 75,000 acre commitment

East Side MAD used 69,215 acres of their 60,000 acre commitment

**Luz Maria Robles – Public Information and Education**

Planning is under way for the 2025 season! Our school assemblies in conjunction with Red Shoe Productions continue to be coordinated and scheduled for different schools in both Sacramento and Yolo counties. The District has started working on the 2024 Annual Report and each supervisor is currently updating their department summary and providing photos. In preparation for the upcoming activities, we are currently assessing event needs and re-ordering brochures and other materials. I am currently coordinating and collaborating with Gary Benjamin, our media consultant, to begin putting together the 2025 advertising plan. We have ongoing meetings with account executives and media representatives to begin looking at various options for the advertising campaign.

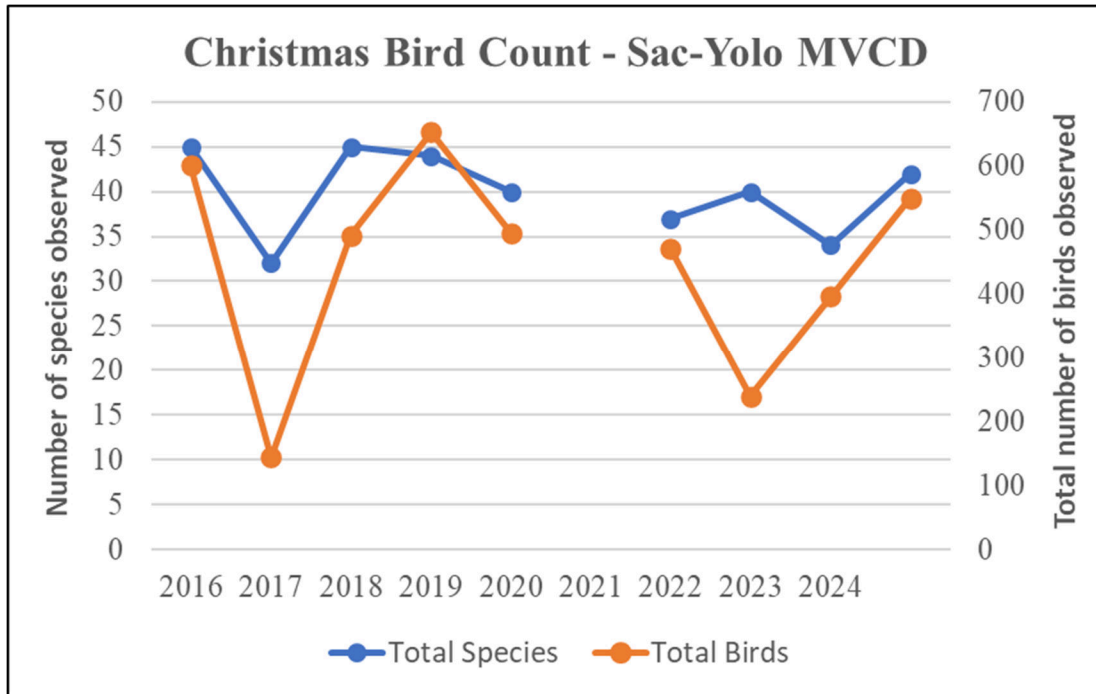
The Rio Consumnes Christmas Bird Count took place January 2, 2025. Below is a summary of the birds observed at the Bond Rd facility.

Total birds counted at Sac-Yolo MVCD during the 2025 Christmas Bird Count

<b>Species</b>	<b>Count</b>	<b>Species</b>	<b>Count</b>
Greater White-fronted Goose	4	Northern Flicker	3
Canada Goose	70	Black Phoebe	6
Wood Duck	2	Say's Phoebe	1
Mallard	17	California Scrub-Jay	2
Bufflehead	1	American Crow	5
Common Goldeneye	11	Ruby-crowned Kinglet	8
Hooded Merganser	12	Marsh Wren	1
Mourning Dove	3	European Starling	14
Anna's Hummingbird	76	Western Bluebird	3
Common Gallinule	1	American Robin	3
Killdeer	2	Cedar Waxwing	7
Greater Yellowlegs	3	American Pipit	2
Ring-billed Gull	4	House Finch	13
Pied-billed Grebe	2	Lesser Goldfinch	32
Double-crested Cormorant	6	American Goldfinch	38
Snowy Egret	4	Dark-eyed Junco	1
Green Heron	3	Song Sparrow	4
Great Egret	2	Brewer's Blackbird	5
Great Blue Heron	2	Common Yellowthroat	2
Red-tailed Hawk	2	Yellow-rumped Warbler	167
Belted Kingfisher	3	<b>Total species</b>	<b>42</b>
Nuttall's Woodpecker	3	<b>Total birds</b>	<b>550</b>



Comparison of total species and total birds observed annually since 2016. There was no count in 2021 due to COVID19.



**Sacramento-Yolo Mosquito and Vector Control District**

**January 21, 2025 Board Meeting**

5. **Closed Session - Public Employee Performance Evaluation (Gov. Code § 54957): Manager**